



BOONE-CLINTON-NORTH WEST HENDRICKS JOINT SERVICES

1122 N Lebanon St.
Lebanon, IN 46052

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Director of Exceptional Needs

Office 765-483-3090
1-800-423-5107
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Madeline Sandberg, M.S.
Assistant Director

Notification of Request for Educational Evaluation

Upon receiving a request for an educational evaluation from a parent or school personnel, fax immediately to 765-483-3087 and provide a copy of this notification to your school psychologist. A COPY OF PROCEDURAL SAFEGUARDS TO BE GIVEN TO PARENTS AT THE TIME OF THIS REQUEST. FAX RECEIPT OF PROCEDURAL SAFEGUARDS CHECKLIST WITH THIS DOCUMENT. Revised 3.2018

Form with fields for Student Last Name, Student First Name, Gender, Birth date, Grade, Age, School of Residence, School Attending, Race, Ethnicity, Primary Language, Guardian(s) Name, Street Address, City, Zip, Homeless, Home Phone, Work Phone, Cell Phone, Emergency Contact Phone, Email Address, Custody, Request Made By, Request Made By: Request made by, Date request was received by school, Proposed Disability, Anticipated Teacher of Record for IEP, Principal Signature, Date.

PARTICIPATING SCHOOL CORPORATIONS

Clinton Central School Corporation • Clinton Prairie School Corporation • Lebanon Community School Corporation
North West Hendricks School Corporation • Rossville Consolidated School District • Western Boone County Community School Corporation